



## **Application for Residential Tenancy**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Intended Move in Date: \_\_\_\_\_

Term: \_\_\_\_\_ Price/week \_\_\_\_\_

Please complete the document in full and supply copies of supporting documents for **100 Point Identification**. Original Drivers Licence or Passport must be sighted when submitting your application.

- Passport, full/extract Birth Certificate 70 points
- Australian Drivers Licence, Proof of Age Card 40 points
- Other photo ID from Government Agency eg. Pension Card, Student Card 25 points
- Medicare Card, Motor Vehicle Rego Certificate, Previous Tenancy Agreement, Bank Statement 25 points
- Phone Account, Electricity or Gas Account, Last 2 rent receipts, Credit Card/Bank Statement 25 points

You are also required to supply **beachhouse** Accom with proof of income upon submission of your application.

- Employed Last 4 Pay Slips
- Self employed Bank Statements, Tax Return or Accountant's Letter
- Not Employed Centrelink Statement

### **Privacy Statement and Consent**

Personal Information collected by **beachhouse** Accom is treated as confidential and complies with the requirements of the Privacy Act 1988.

- By providing us with your contact details and any other information, you authorize us to provide such information to the Tenancy Information Centre of Australia (TICA) or any other similar database of Tenancy information.

- If you wish to know any information provided to such a database, your obligation is limited to providing you with the contact details of the database to which your information has been provided.
- When you provide us with your contact details or other personal information.
- We will record your email address and other contact details.
- We will only use your contact details and address for the purpose for which you provided it.
- It will not be added to an external mailing list.
- We may provide your personnel information to any person or entity, which is the holder of transferee of a Letting Appointment for the lot you are renting.
- We will not use your contact details for any other purpose.
- We will not disclose details without your consent except we maybe required by law to disclose certain information.

**DECLARATION**

- I/we acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to ensure my own personal belongings.
- I/we declare that the application information provided is true and correct and I/we consent to this application being verified and authorise **beachhouse** Accon to conduct any inquiries and/or searches necessary, including **Checking with previous landlords, listed referees,** and obtaining any information that may be listed on TICA database and any other data base that may be available.
- I/we acknowledge and accept that if this application is denied, **beachhouse** Accon is not legally obliged to provide a reason why.
- I/we agree upon communication of acceptance of this application by **beachhouse** Accon, that this tenancy will be binding by both the Landlord and the TeSnant.
- I/we agree and understand that in the event of this application being approved the tenant shall within 2 working days pay 1 weeks rent to secure the tenancy. The tenant hereby agrees that should he/she withdraw their approved application prior to signing the Residential Tenancy Agreement the money paid equivalent to 1 weeks rent shall be forfeited.
- I/we apply for approval to rent the premises referred to in this form and acknowledge that my application will be referred to the lessor of the property for consideration.
- I/we understand no keys will be handed over until the start date of my lease and all monies owed are paid in full, i.e. bond and 2 weeks rent.
- I/we agree to receive any documentation that is relevant to this tenancy by electronic communication methods such as email or SMS .
- I/we acknowledge that on acceptance of this application rent will always be 1 week in advance and paid on time.
- I/we declare I/we are not bankrupt, the rental is within my/our means and that the above information is true and correct and that I/we have supplied it of my/our own free will.

Property inspected on \_\_\_\_\_

I/we wish to apply to rent the property for a period of \_\_\_\_\_

Months commencing \_\_\_\_\_

I/we agree that rent is \$\_\_\_\_\_ per week

I/we agree bond is equal to 4 weeks rent \$\_\_\_\_\_

Name of applicant \_\_\_\_\_

Date of Birth \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of applicant \_\_\_\_\_

Date of Birth \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

1ST APPLICANT NAME \_\_\_\_\_

Have you been known by any other name \_\_\_\_\_

ADDRESS \_\_\_\_\_

MOBILE \_\_\_\_\_

EMAIL \_\_\_\_\_

DRIVERS LICENCE \_\_\_\_\_ STATE \_\_\_\_\_ EXP \_\_\_\_\_

PASSPORT NUMBER \_\_\_\_\_ ISSUED \_\_\_\_\_ EXP \_\_\_\_\_

#### CURRENT RENTAL DETAILS

Rent Per Week \$ \_\_\_\_\_ Period of Occupancy \_\_\_\_\_

Property Agency \_\_\_\_\_ Agency Number \_\_\_\_\_

#### PREVIOUS RENTAL DETAILS

ADDRESS \_\_\_\_\_

Rent Per Week \$ \_\_\_\_\_ Period of Occupancy \_\_\_\_\_

Property Agency \_\_\_\_\_ Agency Number \_\_\_\_\_

#### EMPLOYMENT

Are you employed? Y / N

Employer \_\_\_\_\_ Position \_\_\_\_\_

Full Time                      Part Time                      Casual                      Contract

Length of Employment \_\_\_\_\_ Net Weekly Income \$ \_\_\_\_\_

Managers Name \_\_\_\_\_ Contact Details \_\_\_\_\_

#### SELF EMPLOYED

Business Name \_\_\_\_\_ Industry \_\_\_\_\_

Accountant \_\_\_\_\_ Contact Details \_\_\_\_\_

Emergency Contact (not residing with you)

Name \_\_\_\_\_ Contact Details \_\_\_\_\_

REFERENCES OTHER THAN RELATIVES OR EMPLOYER

Name \_\_\_\_\_ Contact Details \_\_\_\_\_

Name \_\_\_\_\_ Contact Details \_\_\_\_\_

OCCUPANCY OF ALL RESIDING RESIDENTS

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

PETS Y / N      How Many \_\_\_\_\_      Type of Pet \_\_\_\_\_

SMOKER Y / N

VECHILES KEPT AT PROPERTY

MAKE \_\_\_\_\_ REGO \_\_\_\_\_ COLOUR \_\_\_\_\_

MAKE \_\_\_\_\_ REGO \_\_\_\_\_ COLOUR \_\_\_\_\_



2<sup>ND</sup> APPLICANT NAME \_\_\_\_\_

Have you been known by any other name \_\_\_\_\_

ADDRESS \_\_\_\_\_

MOBILE \_\_\_\_\_

EMAIL \_\_\_\_\_

DRIVERS LICENCE \_\_\_\_\_ STATE \_\_\_\_\_ EXP \_\_\_\_\_

PASSPORT NUMBER \_\_\_\_\_ ISSUED \_\_\_\_\_ EXP \_\_\_\_\_

CURRENT RENTAL DETAILS

Rent Per Week \$ \_\_\_\_\_ Period of Occupancy \_\_\_\_\_

Property Agency \_\_\_\_\_ Agency Number \_\_\_\_\_

PREVIOUS RENTAL DETAILS

ADDRESS \_\_\_\_\_

Rent Per Week \$ \_\_\_\_\_ Period of Occupancy \_\_\_\_\_

Property Agency \_\_\_\_\_ Agency Number \_\_\_\_\_

EMPLOYMENT

Are you employed? Y / N

Employer \_\_\_\_\_ Position \_\_\_\_\_

Full Time                      Part Time                      Casual                      Contract

Length of Employment \_\_\_\_\_ Net Weekly Income \$ \_\_\_\_\_

Managers Name \_\_\_\_\_ Contact Details \_\_\_\_\_

SELF EMPLOYED

Business Name \_\_\_\_\_ Industry \_\_\_\_\_

Accountant \_\_\_\_\_ Contact Details \_\_\_\_\_

Emergency Contact (not residing with you)

Name \_\_\_\_\_ Contact Details \_\_\_\_\_

REFERENCES OTHER THAN RELATIVES OR EMPLOYER

Name \_\_\_\_\_ Contact Details \_\_\_\_\_

Name \_\_\_\_\_ Contact Details \_\_\_\_\_

OCCUPANCY OF ALL RESIDING RESIDENTS

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

PETS Y / N      How Many \_\_\_\_\_      Type of Pet \_\_\_\_\_

SMOKER Y / N

VECHILES KEPT AT PROPERTY

MAKE \_\_\_\_\_ REGO \_\_\_\_\_ COLOUR \_\_\_\_\_

MAKE \_\_\_\_\_ REGO \_\_\_\_\_ COLOUR \_\_\_\_\_